



PERMANENT MISSION OF THE REPUBLIC OF ZAMBIA TO THE UNITED NATIONS

VACANCY ANNOUNCEMENT

Position Title: General worker

Location: Permanent Mission of the Republic of Zambia to the United Nations, New York

Application Deadline: 01/08/25

The Mission invites applications from suitably qualified individuals for the position of General Worker.

Job Description:

The general worker will be responsible for maintaining cleanliness and hygiene at the Mission premises. The role includes:

- Cleaning offices, meeting rooms, restrooms, and common areas.
- Dusting, sweeping, mopping, and vacuuming floors.
- Emptying trash bins and ensuring proper waste disposal.
- Replenishing supplies such as soap, toilet paper, and paper towels.
- Reporting any maintenance issues or hazards to the supervisor.
- Assisting with setting up for meetings and events as needed.

Minimum Qualifications and Experience:

- At least 2 years of experience in a similar cleaning role.
- Knowledge of cleaning chemicals and supplies.
- Legal eligibility to work in the United States.

Desirable Qualities:

- Reliable and punctual.
- Attention to detail and thoroughness.
- Ability to work independently and follow instructions.
- Good interpersonal skills and a courteous demeanor.
- Physical stamina and ability to perform manual tasks.

How to Apply:

Interested candidates should submit the following documents:

1. A cover letter detailing relevant experience.
2. A current resume or CV.
3. At least two references.

Applications should be sent to:

The Permanent Mission of the Republic of Zambia to the United Nations

Email un@grz.gov.zm

Subject: Application for General Worker Position